**Brecksville Broadview Heights High School Vocal Music Boosters (VMB)**

**Meeting Minutes**

**Tuesday May14, 2019**

**In attendance:** Kristin Bevan, Emily Garlock, Leah Herman, Jack Molina, Kathleen Stewart, Kim Traum, Rose Blanc, Melinda Brubaker, Laura Travers

President Kristin Bevan called the meeting to order at 6:04 pm.

A motion to approve the March 13th meeting minutes was made by Kristin Bevan and seconded by Leah Herman. Minutes were approved. There was no VMB meeting in April.

**TREASURER’S REPORT:**

* Leah Herman reported that as of 4/25/19 our checking account is $9,387.81, ($700.00 of which is in students accounts), and money market as of as of 4/30/19 is 3,066.72, for a total of $12,454.53. A motion was made by Kristin Bevan and seconded by Rose Blanc to approve the treasurers report.
* There are still over 40 students who have not paid their fees despite several invoices and reminders that have been sent. It was discussed to possibly use PayPal next year to collect fees as it is not very cost effective to send invoices. We will be going back to a uniform fitting night next year and hopefully this will help us collect student fees.
* Outstanding expenses include the Charles Valley Award and the plaque engravings and the ice cream truck/tip after final bows.
* Two people are needed for the audit this summer: Jack Molina and Laura Travers volunteered. The audit will take place mid-late July, preferably before MIM camp.
* It was discussed that we should have a formal budget for the 2019-2020 school year. Leah agreed to assist with this this summer, along with Jack Molina and Kristin Bevan.

**DIRECTOR’S REPORT:** Emily reported on various topics:

* Emily thanked the VMB board and members that were present for everything they have done for her the vocal music program this year! It was an amazing year!
* **RIVERS is closing:** The company that we use for MIM uniforms is closing. Emily reached out to two other companies and neither one can make the dress. We can’t have alumni donate the dresses because they paid for them and also the sizes probably won’t work for the incoming women. We may have to get new dresses that will complement the existing dresses…there are 9-10 new women next year, (32 students in MIM next year). And we still haven’t gotten Henrys jacket that was ordered many months ago. Hopefully we will be able to find coordinating men’s red jackets and ties.
* Emily and Steve Cocchiola are looking into trip options for two years and may even look at trips over seas.
* The music wing will be closed to students 8th and 9th periods next year due to all music teachers being at the MS during those times on M-W-F. Private lessons will still happen but will be earlier on Tuesdays and Thursdays. MIM will practice after school on T-TH 2:30-4:00. The music wing *may* eventually be open on T-TH.
* Senior Bows will take place on May 24th. There are 45 seniors that want to participate so students will sing in smaller groups rather than individually. The event may start at 6:30 due to the large number of performers. We will plan to have the ice cream truck again.

**PRESIDENT’S REPORT:** Kristin reported on various topics:

* BOSTON was amazing!! The performances at Quincy Market and JFK Library and museum were fabulous and everything went smoothly and everyone had a great time!!
* Senior Final Bows: Kristin looked into different options for the ice cream treats after the performances. Honey Hut has a truck but has a 125 person minimum at approximately $3.95-$4.95 a person. Polar x-press truck has a flat fee of $575 OR $525 for 75 servings. Ice cream on Wheels has a minimum of $350 sales required and I could not find a phone number for Bossies best. I contacted Chris’s ice cream trucks as well and they are available again this year. I told them of the problems we had with them last year and he assured me things will go smoother this year. (Last year the truck was 30 min late (so guests had already left), and they offered the entire menu instead of the $3.00 and under menu). Chris’s ice cream truck is reserved for Friday May 24th at 7:45.
* THANK YOU! Kristin Bevan thanked the outgoing board, Mrs. Garlock and other VMB members that were present for all of their help and dedication throughout the year!
* 2019-2020 Vocal Music Boosters Nominations:
  + 1. President- Kristin Bevan
    2. Vice President – Kathleen Stewart
    3. Secretary – Laura Travers
    4. Treasurer – Jack Molina
    5. Fundraising – Kristin Bevan
    6. Volunteer Chair – ?
    7. Publicity – Darla Marlow (Darla accepted after the mtg)
    8. PSO Rep – Kristin Bevan
    9. Pancake Breakfast – ?

The board was presented, and nominations were approved by Leah Herman and seconded by Kim Traum. Congratulations to our new Executive Board for 2019-2020!!

Motion to adjourn the meeting was made and seconded by Leah Herman and Kim Traum respectively. Meeting adjourned at 6:47 pm.

**Upcoming Dates:**

Senior Final Bows Friday, May 24th at 7 PM

May 25th Commencement

May 27th Memorial Day

May 28-30th End of Year exams

July 22-26th MIM camp (July 25th mini MIM camp for 5-8 graders)

August 21st First day of school

## ***Officer contact information***:

## President Kristin Bevan, [dbevan@ee.net](mailto:dbevan@ee.net)

## Vice President Rose Blanc, [rb98@att.net](mailto:rb98@att.net)

## Secretary: Kathleen Stewart, [dkstewart@roadrunner.com](mailto:dkstewart@roadrunner.com)

## Treasurer: Leah Herman, [leahkristine12@yahoo.com](mailto:leahkristine12@yahoo.com)