**Brecksville Broadview Heights High School Vocal Music Boosters (VMB)**

**Meeting Minutes**

**Tuesday, October 8, 2018**

**In attendance:** Kristin Bevan, Leah Herman, Jack Molina, Emily Garlock, Melinda Brubaker, Kathy Auble, Kim Traum and Kathleen Stewart

President Kristin Bevan called the meeting to order at 6:31 pm.

Motion to approve the September minutes was made by Jack Molina and seconded by Leah Herman. Minutes were approved.

**PRESIDENT’S REPORT:**

September minutes were posted on choir website. Quarterly PSO Inter-council meetings will be held with the HS principal, HS PSO president, and the booster presidents from athletics, band, orchestra and choir. Rose Blanc represented the choir at the first meeting.

 **TREASURER’S REPORT:**

Leah Herman reported that MIM fees and uniform fees continue to be received. All fees should be paid before the end of the semester. Currently there is $9537.72 in checking and $3,065.82 in the money market account for a total of $12,603.54.

This year’s mum fundraiser raised $2,495.60 (563 plants). There was a larger profit margin this year due to VMB increasing the price of mums from $6 to $8. Last year $1,339.90 was raised (493 plants).

**DIRECTOR’S REPORT:**

Emily Garlock reported on the following items:

***Programs –*** Printing Center US printed 1,000 color program covers for $139.

***Uniforms***– Black choir dresses were delivered. Choir tuxes have been ordered. MIM tuxes and dresses have arrived. Several pairs of men’s pants in taller sizes had to be ordered. **Choir uniform fees are $35.**

***Festival* –** Hudson, North Royalton and Rocky River will be participating this year. Mayfield will not be participating. Tickets for Festival are $5 and all seating is general admission. Electronic ticketing will be available through Purple Pass. Ticket hotline message will be updated next week. Melinda Brubaker will use sign-up genius to recruit volunteers. Food will be through Subway. The Subway in Seven Hills usually handles the order but board may use the Brecksville or Richfield store since they are local and may be willing to place an ad in the program. A 50/50 raffle will be held, and audience can purchase STARS to send to the performers during the event. Better signage is needed to increase visibility of the

STARS sale. Also Emily will ask directors of guest high schools to let their students and family know stars will be available to purchase.

***Misc.* –** Emily will include the choral sponsorship letter in an upcoming email and it will also be included in the programs and there will be hard copies available at choral events. Emily will order a banner for Chamber Choir to use at community performances to identify the choir is from Brecksville HS. Concert of Choirs on Thurs., Oct. 18 at 7 PM will be approximately 75-90 min in length. The Key Club will be selling bakery at this event and vending machines will be operating.

Emily also shared that she has been using meditation exercises with HS and MS choir students, which has received positive feedback from students.

**FUNDRAISING:**

***Mum Sale –*** Thanks to Melinda and Jeff Brubaker, Tanya Trybus, Margie Taylor, Mike Kubek, Kristin Bevan and the student helpers for assisting with unloading the delivery truck, sorting orders and loading orders into vehicles. It would be very helpful to have more volunteers for unloading the delivery truck. The challenge is the delivery started around 12:30/1:00 PM and parent and student volunteers may not be available that early.

***Color Run*** – The fun run was a success and the logistics were simple and easy. Minimum cost to participate was $30. The event raised $4,800. 70% of proceeds go to students. Funds will go into the individual accounts of the students that raised it. Any walk up donations were split among all the participants. Superintendent Ms. Magyar is considering including the color run as part of homecoming week events. It would still be a fundraiser for choir and orchestra.

**NEW BUSINESS:**

***Piano accompaniment –*** An additional accompanist may be needed since the choir program lost one of its primary accompanists when Mr. Wyse left. Emily said that Emily Ortolano can accompany when needed and would earn $100 for each concert she plays. The district has a policy to pay staff $175 to accompany but doesn’t authorize payment for non-staff. Emily recommended that VMB set aside approximately $600 per school year to cover this cost if needed. HS principal Mr. Ast has a principal fund which may help defray accompanist fees in the future, but no funds are available to choir for 2018-19 school year.

***VMB Budget*** – Kristin Bevan recommended VMB set an annual budget for each school year.

**Next meeting is Tuesday, December 13 at 6:30 PM in the music classroom. PLEASE NOTE the December VMB meeting is changed to Monday, December 17 at 6:30 PM in the music classroom.**

Motion to adjourn meeting made by Jack Molina and Melinda Brubaker respectively. Meeting adjourned at 7:22 pm.

**Upcoming Dates:**

Concert of Choirs Thursday, October 18 @ 7 PM

Side by Side Concert with Hudson H.S. Saturday, October 27 @ 7 PM, St. Basil Church

VMB Meeting Tuesday, December 13 @ 6:30 PM, music classroom

H.S. Holiday Concert Tuesday, December 11 @ 7 PM